

Berlin Parks and Recreation Department



2022 Summer Aquatics Brochure

For more information please call the
Department at 860-828-7009

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REGISTRATION INFORMATION

1. Registration for pool passes will start on **Monday, May 9** and can only be purchased in person. Registration for swim lessons will begin on **Monday, May 16**, and can be done on-line (WebTrac), starting at 8 a.m. or in the office starting at 8:30 a.m. You must purchase a household pool pass to be able to register for swim lessons. **Age is determined by first date of the class.**
2. You must register in person for swim passes, and swim team but you can register on-line or in person for lessons, once you purchase a household pool pass.

Hours for registration in person at the Berlin Parks and Recreation Department, 230 Kensington Rd., are Monday through Wednesday 8:30 a.m.-4:30 p.m., Thursday 8:30 a.m.-7 p.m. and Friday 8:30 a.m.-1 p.m. **The office will be closed on Monday, May 30 for Memorial Day, and Monday, July 4th for the holiday.**

WebTrac – Register on-line through our WebTrac program! Browse our programs and register for most programs from the comfort of your home. If you forgot your username or password, go into WebTrac and click on “Forgot your password” and the information will be sent to you. You can find the link to WebTrac by going onto the Town website, www.berlinct.gov, click on Departments, and find Parks and Recreation. Click on Register On-Line to get to WebTrac. Due to the large volume of programs being offered, you will have to narrow your search by activity type and/or location. Some restrictions may apply and not all programs are available for on-line registration. On-line registration is generally only available up to the last business day before the program starts. After that you can only register in person, if there are still openings.

VISA and Master Card will be accepted *in person and on-line*. **Debit Cards will not be accepted.**

The Parks and Recreation Department reserves the right to cancel any program, which does not meet minimum enrollment requirements. Registration must be done in advance. In order to insure the continuance of each program, registrations must be made at least one week before the start of the program unless otherwise indicated.

Oops! Despite our best efforts, errors sometimes make it into print. We apologize for any inconvenience these errors may cause.

Cancellation and Refund Policy

1. Refund will be automatic if a program is cancelled or registrants on waiting list are not included in program. Processing fees will not be charged for refunds due to cancellations or not being taken off the wait list.
2. Refunds will not be issued on requests made less than 3 business days before a program begins. All refund requests for any reasons other than cancellation by the Town or failure to include a registrant on a waiting list must be in writing and received by the Town at least three business days before the program begins. Summer Fun program has additional deadlines (see below).
3. **All requests for refunds will be charged a processing fee of 10% of the amount, minimum of \$5/maximum of \$50. Fees will not be charged if Parks and Recreation cancels the program. Refunds for the Summer Fun program that are not requested by the Monday before the week that is being cancelled will also have the cost of the field trip deducted (\$25) before the refund is processed.**
4. No refunds will be given for pool passes, once the pool season starts.
5. Refunds will not be given on finalized trips or program tickets.
6. No refunds will be given after a program has started.
7. When program fees are paid by credit card and a refund is approved, that refund will be given on the credit card.
8. Exceptions to this refund policy will be made in the sole discretion of the Superintendent of Recreation and must be based upon hardship or other good cause demonstrated by the registrant. **Processing fee will be charged.**
9. All refunds by check will take up to four weeks to process, from the time of request. Refunds will be mailed to you.

BERLIN PARKS AND RECREATION DEPARTMENT

230 Kensington Rd., Berlin, CT 06037

Jen Ochoa Director of Community, Recreation and Parks860-828-7010
Debbie Dennis Superintendent of Recreation860-828-7056
Elizabeth Diaz Program Coordinator.....860-828-7061

POOLS

Season Passes may be purchased for individuals and households at the Berlin Parks and Recreation Department office for Percival Pool and Demore, Dinda, Bittner Jr. Memorial Pool. Season passes enable residents to use either of the two pools. **The fee for individuals (you must be 18 and older for this pass) is \$55 and for households is \$85. Pool passes can only be purchased at the Parks and Recreation office, during regular office hours and will go on sale Monday, May 9. Please fill out the Pool Pass/Swim lesson registration form for passes and swim lessons. Driver's license or other form of ID that includes a Berlin address is required. Everyone over 18 must show ID, in the office, to obtain their pool pass. *Pool hours are subject to change.***

The resident **daily admission** fee is \$10 for adults and \$5 for children. Non-resident daily admission fee is \$20 for adults and \$10 for children. All non-residents must be accompanied at all times by a Berlin resident 18 years of age and older. All children under 11 years old must be accompanied by an adult 18 and over, who is in proper swimwear. Swim lessons are free as part of the household pool pass. **Both pools will be open on July 4 from 12-5 p.m.**

Demore, Dinda, Bittner Jr. Memorial Pool – located on 36 Wilcox Court in East Berlin

Pool opens Monday, June 20 at 12 p.m.

Regular hours are Monday – Friday, 12p.m.-7p.m.

Family Adult Swim is held Thursday's 6-7 p.m. 13 years and younger must be accompanied by an adult.

Demore, Dinda, Bittner Jr. Memorial Pool will close for the season on Friday, August 5

Percival Pool – located on 20 Highland Ave, off Percival Ave in Berlin

Pool opens Saturday, June 18 12-6 p.m.

Regular hours are Sunday's-Saturday's 12-6 p.m.

Family Adult Swim is held Wednesday's 5-6 p.m. 13 years and younger must be accompanied by an adult. Hours are subject to change due to activities at the pool; changes will be posted.

Percival Pool will close for the season on Saturday, August 13 (if adequate staffing is available)

BERLIN DOLPHIN SWIM TEAM

Swim Team practices will be held Monday-Friday, morning practices from 8-9 a.m. and evening practices from 6-7 p.m. starting **Monday, June 20** at Percival Pool. Swimmers should attend 4 to 5 practices a week. Swim Team has two divisions. Junior for ages 12 and under and Senior for ages 13-18 (**age as of July 1**). The fee for residents is \$130, \$110 for each additional child in the same family. **Deadline to register is Friday, July 1, 1 p.m.** All residents will receive an individual pool pass as part of the program. Participants must be able to swim at least one lap (25 yards) across the pool. Knowledge of competitive strokes would be helpful. Tentative Championship dates are Wednesday, July 27 for Seniors and 11 & 12 year olds and Thursday, July 28 for 10 and under. **Junior Swim Team – Program #240101A Senior Swim Team – Program #240101B**



SWIM LESSON SCHEDULE

Swimming lessons are held at Percival Pool in the mornings, Monday through Friday. The first session will start on Monday, July 11. You can only register for one session of swim lessons at a time. All lessons are free as part of the Household 2022 pool pass which participants must register for in order to take swim lessons. As a result of testing of some participants to see what class they should participate in, there will be some movement of participants from one level to another, only if space allows. Preschool Aquatics and Learn-to-Swim (LTS) classes, where age will apply, are determined by the first day of class, per session. All participants in Preschool Aquatics must be 4 years by the first day of class. All participants in Learn-to-Swim classes must be 6 years old. Registrations will close at 9 a.m. on Friday, July 15, 22 and 29 and re-open at 12 noon so people who are attending lessons can find out if their child passed or not, before they register for additional lessons.

July 11-15

Time	Level	Program #
9:10-9:50 a.m.	Preschool – Level 1	243017AE
	LTS 4 – Stroke Improvement	243014B
10-10:40 a.m.	LTS 1 – Intro to Water Skills	243021C
	LTS 5 – Stroke Refinement	243025C
10:50-11:30 a.m.	Preschool – Level 2	243027BF
	LTS 3 – Stroke Development	243023B

July 18-22

9:10-9:50 a.m.	LTS 1 – Intro to Water Skills	243011F
	LTS 3 – Stroke Development	243013A
10-10:40 a.m.	Preschool– Level 1	243027AE
	LTS 4 – Stroke Improvement	243024A
10:50-11:30 a.m.	LTS 2 – Fundamental Aquatic Skills	243022A
	LTS 5 – Stroke Refinement	243035C

July 25-29

Time	Level	Program #
9:10-9:50 a.m.	Preschool – Level 3	243017CD
	LTS 2 – Fundamental Aquatic Skills	243012B
10-10:40 a.m.	LTS 2 – Fundamental Aquatic Skills	243032B
	LTS 3 – Stroke Development	243033A
10:50-11:30 a.m.	Preschool – Level 2	243037BE
	LTS 6 – Personal Water Safety Program	243026FB

August 1-5

9:10-9:50 a.m.	LTS 2 – Fundamental Aquatic Skills	243022D
	LTS 5 – Stroke Refinement	243015A
10-10:40 a.m.	Preschool – Level 3	243027CD
	LTS 4 – Stroke Improvement	243034D
10:50-11:30 a.m.	LTS 3 – Stroke Development	243033F
	LTS 4 – Stroke Improvement	243034X